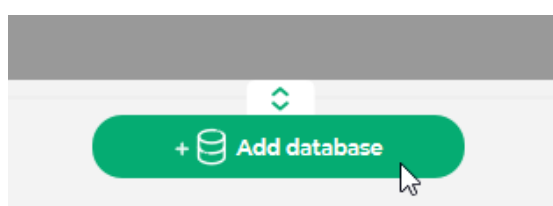


## TECHNOTE: 005

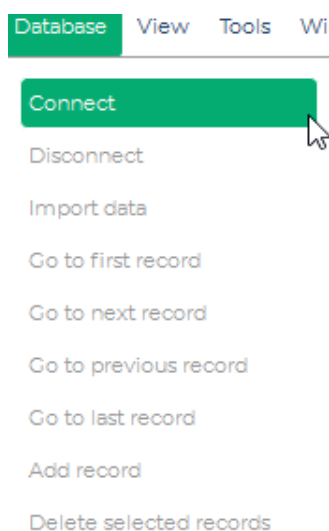
### SUBJECT: How to connect to an Excel file

In order to connect to an Excel file, you'll need to have at least the Standard Edition license or above.


To connect it, click on the **Add database** button at the bottom.



Or go to the top **Database->Connect** menu.

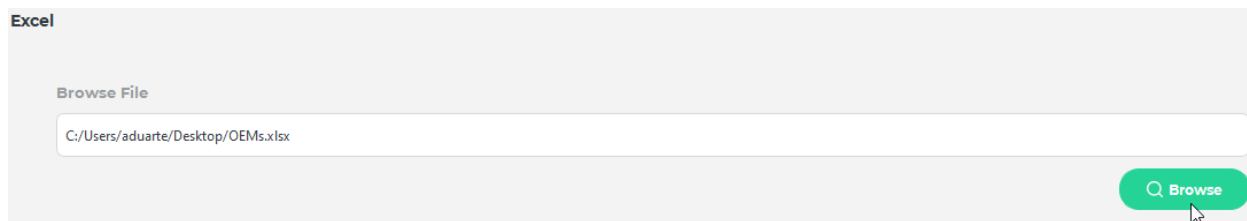


Next, select the **Excel** option.

 Connect to database...



Then **Browse** the Excel file.

A screenshot of a file selection dialog titled "Excel". It features a "Browse File" section with a text input field containing the file path "C:/Users/aduarte/Desktop/OEMs.xlsx". To the right of the input field is a green button with a magnifying glass icon and the text "Browse".

Excel

Browse File

C:/Users/aduarte/Desktop/OEMs.xlsx

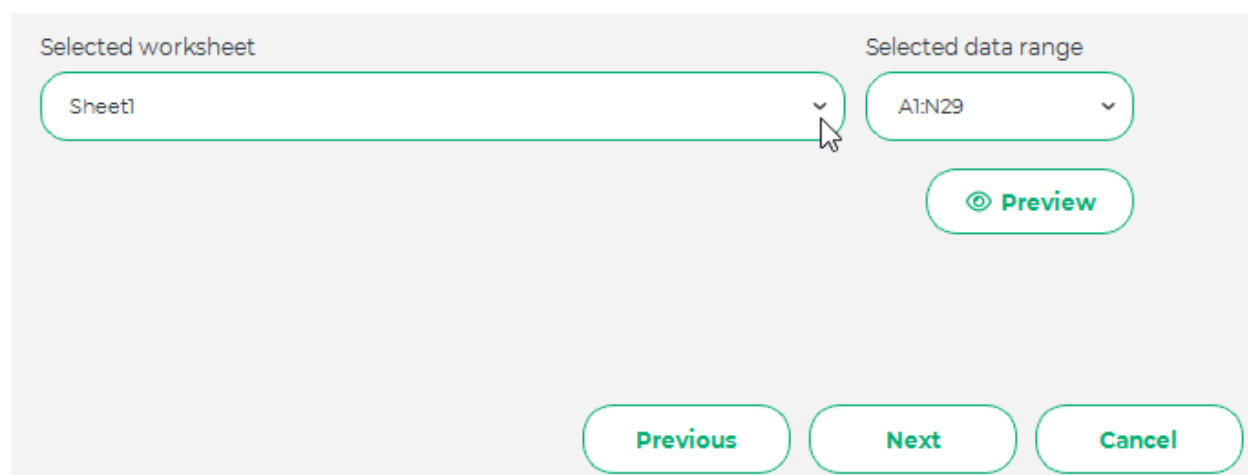
Browse

Or select it from the **Recent** tab, if it was already used it in the past.



Make sure that the correct Excel file table is selected, define the excel range needed and click **Next**.

It is also possible to click in the **Preview** button to make sure that the correct file and table are correct.

A screenshot of a dialog for selecting a worksheet and data range. It has two dropdown menus: "Selected worksheet" with "Sheet1" selected, and "Selected data range" with "A1:N29" selected. Below these is a green button with a magnifying glass icon and the text "Preview". At the bottom are three buttons: "Previous", "Next", and "Cancel".

Selected worksheet

Sheet1

Selected data range

A1:N29

Preview

Previous Next Cancel

In the next window, it will be possible to define the database column type needed.

**Excel**

Worksheet  
Sheet1

Column

<input checked="" type="checkbox"/>	PrintDate	Text	
<input checked="" type="checkbox"/>	Signature	Text	
<input checked="" type="checkbox"/>	Counter	Text	
<input checked="" type="checkbox"/>	Date	Date	
<input checked="" type="checkbox"/>	Expire Date	Date	
<input checked="" type="checkbox"/>	Mag Enc	Text	
<input checked="" type="checkbox"/>	TEST	Text	

[+ Add column](#) [Filter](#)

[Previous](#) [Finish](#) [Cancel](#)

As well it will be possible to add more columns or define a filtered database.

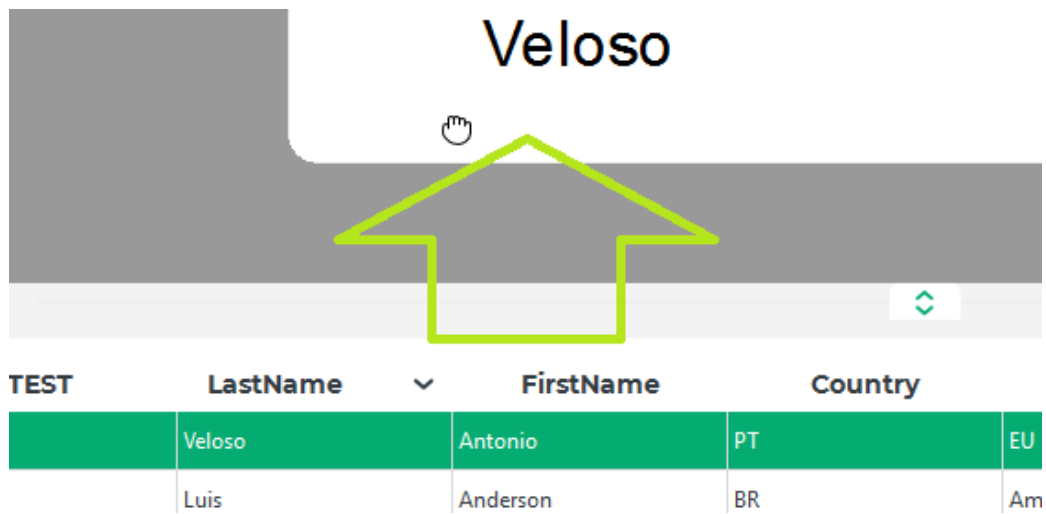
After that, click **Finish** and the Excel file will be connected to the .card project and if you have user permissions, you'll be able to add, edit and delete records from the database, through the application.

The database will be shown below the card design and you can adjust the database view up and down to better see it, according to our needs.

<input type="checkbox"/>	ID	TEST	LastName	FirstName	Country	Continent	Photo	PrintDate	Signature
<input checked="" type="checkbox"/>	1	05CF9E64	Veloso	Antonio	PT	EU		2019-12-18T16:49:13	AV
<input type="checkbox"/>	2	b	Luis	Anderson	BR	Am		2019-12-18T16:49:40	AL

Please note that the Excel file must remain closed when working with ID-ALL.

With the database now connected, you can now drag and drop the database columns directly from the database to the card design.



The screenshot shows a card design interface. At the top, the word "Velo" is visible. Below it, a table is displayed with the following columns: TEST, LastName, FirstName, and Country. The table contains two rows of data. A yellow arrow points from the table to the card design area above it, indicating the drag-and-drop functionality.

TEST	LastName	FirstName	Country
	Velo	Antonio	PT
	Luis	Anderson	BR

Thank you for your attention.

For any doubts, please do not hesitate to contact us through our email [support@cardpresso.com](mailto:support@cardpresso.com).